

Takeaways

# How to Plan Your Digital Project

Presented at the Digital Summit 2022

## Summary

Here are some resources to help you plan your next digital project! If you have questions, feel free to reach out! <a href="mailto:joe@aten.io">joe@aten.io</a>

Sincerely,

Joe Crespo VP of Business Development Aten Design Group aten.io

# **Related posts by Joe Crespo**

- 1. How to plan your digital project
  - a. Article <a href="https://atendesigngroup.com/articles/how-plan-your-digital-project">https://atendesigngroup.com/articles/how-plan-your-digital-project</a>
- 2. How to write an RFP
  - a. Article <a href="https://atendesigngroup.com/webinar/great-projects-begin-great-rfps">https://atendesigngroup.com/webinar/great-projects-begin-great-rfps</a>
  - b. Webinar <a href="https://atendesigngroup.com/articles/successful-projects-start-great-rfps">https://atendesigngroup.com/articles/successful-projects-start-great-rfps</a>

### **User Research**

 User research blogs to follow https://blog.feedspot.com/ux\_research\_blogs/

#### 2. Personas

- a. Getting started with user personas https://www.hotjar.com/blog/user-personas/
- b. Example persona documentation https://www.nngroup.com/articles/persona/
- c. Different types of personashttps://www.nngroup.com/articles/persona-types/

#### 3. Surveys

- a. Multiple types of user feedback form examples
   https://survicate.com/survey-templates-examples/user-feedback
- b. User experience survey examples <a href="https://surveysparrow.com/blog/user-experience-survey-questions">https://surveysparrow.com/blog/user-experience-survey-questions</a>
- c. Customer satisfaction survey examples https://blog.hubspot.com/service/customer-satisfaction-survey-examples

## **Project Management**

Project management blogs
 https://www.workzone.com/blog/project-management-blogs/

#### 2. Stakeholder management

- a. How to build a RACI chart <a href="https://thedigitalprojectmanager.com/raci-chart-made-simple/">https://thedigitalprojectmanager.com/raci-chart-made-simple/</a>
- b. Webinar: Engaging Stakeholders on your Website Projects
  <a href="https://atendesigngroup.com/webinar/nothing-about-us-without-us-engaging-stakeholders-your-website-projects">https://atendesigngroup.com/webinar/nothing-about-us-without-us-engaging-stakeholders-your-website-projects</a>

#### 3. Estimation

- a. Three point budget estimation technique (PERT estimates)
   https://projectmanagementacademy.net/resources/blog/a-three-point-estimating-technique-pert/
- b. Timeline estimates <a href="https://www.mindtools.com/pages/article/newPPM\_01.htm">https://www.mindtools.com/pages/article/newPPM\_01.htm</a>

#### 4. Backlog management

- a. User stories: why and how <a href="https://www.theinnovationmode.com/the-innovation-blog/user-stories-in-agile-the-whys-and-hows">https://www.theinnovationmode.com/the-innovation-blog/user-stories-in-agile-the-whys-and-hows</a>
- b. Backlog grooming <a href="https://creately.com/blog/project-management/backlog-management/">https://creately.com/blog/project-management/backlog-management/</a>